



Cell Phone Procedures

Students may use their electronic devices during their lunch times.

Students may also use their electronic devices during class **with the explicit** permission of the teacher for school related activities.

Otherwise, electronic devices should be turned off and put away prior to entering the building.

Please follow the Progressive Discipline as outlined below:

Cell Phone Progressive Discipline for Cell Phones	
1 st Infraction	Verbal Warning
2 nd Infraction	Written warning in myEWS & Parent Contact
3 rd Infraction	Call front office, an administrator or designee may confiscate the device, which will be stored in a secure location until the end of the day STUDENT pick up. Student will receive a referral.
4 th Infraction	Call front office, an administrator or designee may confiscate the device, which will be stored in a secure location until the end of the day for PARENT pick up. Student will receive a referral.

Continued violations may result in the offending student being prohibited from bringing a cell phone to school. Office hours for pick up are 7:30 am to 3:30 pm.