



# Cell Phone Procedures

Students may use their electronic devices during passing or during their lunch times.

Students may also use their electronic devices during class **with** the **explicit** permission of the teacher for school related activities.

Otherwise, electronic devices should be turned off and put away.

Please follow the progressive Discipline as outlined below:

<b>Cell Phone Progressive Discipline for Cell Phones</b>	
1 <sup>st</sup> Infraction	Verbal Warning
2 <sup>nd</sup> Infraction	Written warning in myEWS & Parent Contact
3 <sup>rd</sup> Infraction	Call front office an administrator or designee may confiscate the device, which will be stored in a secure location until the end of the day STUDENT pick up.
4 <sup>th</sup> Infraction	Call front office an administrator or designee may confiscate the device, which will be stored in a secure location until the end of the day for PARENT pick up.

Continued violations may result in the offending student being prohibited from bringing a cell phone to school. Office hours for pick up are 7:00 am to 3:30 pm.